



**BOARD OF TRUSTEES
NOVEMBER MEETING MINUTES
Wednesday, November 20, 2024 4:00 P.M.**

MEMBERS PRESENT: Ron Mischke, Jenifer Shassetz, Gene Davis, Tobie Alsup, and Shirley Coulter
MEMBERS ABSENT: Kevin Kessner and Richard Garber
OTHERS PRESENT: Mike McCafferty, Nathan Stutte, Brendon Kerns, Brittany Goodvin, Tommi Ritterbusch, Cathy Bealer, Nyle Morgan, Cody Sinclair, Ada Kirven, Dr. Michael Kinney, Kelly Lieb, Dr. Doughty, Tom Ringley, Brent Maurhoff, Brady Shoemaker, Ann Aksamit, Joe Wright, Rob Forister, Kristen Czaban, Bryan Opitz, Sean Bonnet, Payton Gambill, Jasmine Slater, Liz Dearcorn, Grace Stump, Alaina Bergstrom, Stephanie Williams, Jessica Bettles, Dr. Sierra Gross, Tonya Carlson, Susan Christianson, Korissa Duff, Amy Ligoeki, Sharon Krueger, Erin Oetken, Dr. Shaun Gonda, and Weston Pope and Clint Wood with the Sheridan Press

CALL MEETING TO ORDER

Ron Mischke, Chairman called the meeting to order at 4:00 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

Brittany Goodvin introduces Dr. Michael Kinney to the board. Dr. Kinney is the new psychiatrist and medical director of behavioral health. Dr. Kinney states he is happy to be at SMH has found everyone to be welcoming and generous with their time.

APPROVAL OF AGENDA AND MINUTES

Jen Shassetz moved to approve the agenda as presented. Gene Davis seconded the motion. Motion carried.

Gene Davis moved to approve the minutes of the board meeting held on October 23, 2024 as presented. Jen Shassetz seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

Tommi Ritterbusch, Director of Continuous Improvement presents a recap of the data reviewed by the committee relevant to patient flow measures, medication errors, medication adverse events, inpatient and visitor falls, patient care contracted services, hand hygiene, sepsis, core measures, readmission rates, utilization review, safety events and star rating education. The CMS star rating is the best indicator of services and performance compared to our peer groups in rural healthcare. SMH continues to do well by the national standards set. There are no negative trends or areas of concern noted.

PATIENT EXPERIENCE REPORT

Kelly Lieb, Director of Patient Experience reports that the committee meeting was focused on HCAHPS relevant to discharge information, communication about medications with the pharmacist at the bedside, quietness of hospital, cleanliness of the hospital environment, and summary of the star rating and survey responses. Jessica Bettles, Med-Surg manager is recognized for her work around quietness on the unit. Incredible work is happening throughout the hospital and the scores are reflective of this.

MEDICAL STAFF REPORT

Dr. Gonda reports that credentialing will be discussed in executive session and action taken after review.

Dr. Gonda, on behalf of the Medical Executive Committee and Credentials Committee recommends the following Medical Staff Initial Appointments and Medical Staff Renewals for consideration and approval.

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MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Joanna Moore, MD	Telemedicine / Delegated (No Membership)	Critical Care		Billings Clinic Pulmonary
Erica Smith, MD	Consulting - No Admit w/o Active Physician cosign	OBGYN/ Pediatrics		Maternal Fetal Medicine Clinic St. Vincents / Intermountain Health

MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Manfred Baumgartner, MD	Telemedicine/ Delegated (No Membership)	Critical Care	12/02/24	Billings Clinic Pulmonary
Mary Bowers, MD	Active Staff w Priv - May Admit	Pediatric	12/16/2024	Goose Creek Pediatrics
Patrick Cobb, MD	Consulting -No Admit w/o Active Physician cosign	St. Vincent's	12/16/24	St. Vincents
Emily Denney, DO	Active Staff w Priv - May Not Admit	Family Medicine	11/29/24	SMH Primary Care

Rafael Flores, MD	Telemedicine/ Delegated (No Membership)	Critical Care	12/2/2024	Billings Clinic
Corey Jost, MD	Active Staff w Priv - May Admit	Surgery	11/22/24	Big Horn Surgical
Sara Maguire, MD	Active Staff w Priv - May Admit	Surgery	12/2/24	Big Horn Surgical
Suzanne Oss, MD	Active Staff w Priv - May Admit	Pediatric	12/28/24	Northeast Wyoming Pediatric Ass.
Martin Prager-Sanchez, MD	Telemedicine/ Delegated (No Membership)	Infectious Disease	12/2/24	Billings Clinic Infectious Disease
Richard Pardilla, MD	Telemedicine/Delegated (No Membership)	Psychiatry	12/2/24	Avel
Shannon St. Clair, MD	Telemedicine/Delegated (No Membership)	Radiology	12/2/24	Real Radiology

Jenifer Shassetz moved to approve the initial appointments and renewals as presented. Gene Davis seconded the motion. Motion carried.

ADMINISTRATION REPORT

SameDay Health & Imaging – Mike states that SameDay Health & Imaging will be a new clinic on the south end of Sheridan, which will include our urgent care services as well. There will be an open house on Monday, December 2 and the clinic will be open for business on Tuesday, December 3. This clinic will have expanded access, open for business Monday through Friday from 6:30 am – 6 pm, and Saturdays and Sundays 9 am – 6 pm. This offers a great access point geographically for the community with same day appointments, urgent care needs, blood draws, scans, x-rays and mammography screenings. The collaboration between the different departments has been great and staff are excited. Urgent Care at its current location, will close at 2 pm on Monday, November 25 to start the

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moving of the office for the week, in order to get everything relocated and up and running for December 3. Mike extended his thanks to the team of people to make all of this happen, including Bryan Opitz, Sean Bonnet, Stephanie Williams, Caty Clabaugh, Angie Erickson, and Jordan Lentz, as well as Nathan Stutte and his team in finance for supporting this endeavor.

FINANCE

CliftonLarsonAllen FY2024 Audit – Mark Will, CPA and manager of the audit with CLA and Darryn McGarvey, Principal with CLA present the audit results for FY2024 to the board of trustees via a Teams Meeting format. Mark extends his thanks to Nathan Stutte, CFO and his team for a great audit and timely responses for information resulting in a clean audit.

CLA has issued an un-modified opinion for FY2024 with no proposed audit adjustments identified. This is the highest/best audit to receive. After review of the internal controls, a clean unmodified management letter will be provided indicating there are no material weaknesses or deficiencies with the internal controls in place.

The Executive Summary was reviewed, noting the hospital's implementation of GASB 101 for the recognition and measurement of compensated assets and associated salary-related payments (PTO and EIB). A single audit was performed for the SLIB funds, noting that there were no findings on the grants received, procurement of bids, unrestricted/approved vendors and costs allowed. An unmodified opinion is given on this as well.

Again there were no audit adjustments, no events requiring disclosure, internal controls are in place with no weaknesses or deficiencies noted.

Gene Davis on behalf of the finance committee motions to accept the results of the audit by CLA for FY2024 as presented. Jenifer Shassetz seconds the motion. Motion carries.

Financial Statements – Nathan Stutte, CFO states October was a rough month with high write offs that are being reviewed. There were a number of large encounters that were denied or paid much less than expected. The organization was busy, but the payer mix is down. Numbers show that commercial patients are not receiving services. SMH is waiting on SLIB funds for reimbursement on funds we have already paid out. The process is slow and puts pressure on our cash flow and days of cash on hand, which is down as a result.

Operationally costs are high at the Welch Cancer Center, but don't see this as a reoccurring trend and is being monitored. The LINAC is back in operation, so we will see that revenue come back. CLA states that other hospitals are experiencing the same problem with volumes across the United States.

FOUNDATION REPORT

Cody Sinclair recognizes the hospital Auxiliary for putting up the holiday decorations throughout the campus. The Auxiliary worked with the high school National Honor Society to put up 13 trees, garland, lights and holiday cheer for our patients and community. Trees of Love will be held on Sunday, December 8. The program will be held in Conference Rooms A & B instead of the fireplace lobby due to nearby construction. Jasmine Slater, who is organizing the event, has a plan to include the TCU patients on the 2nd and 3rd floors of the hospital. You can support the auxiliary by purchasing a light to honor or in remembrance to someone.

The Foundation is still working on 100 Donors in 100 Days Campaign, which concludes in December. There are currently 60 donors and the goal is to really have the community be a part of the campaign. Cody is pulling together a team to provide an update on the behavioral health project and share the renderings and drawings to garner community support.

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BUILDING COMMITTEE REPORT

Rob Forister, Director of Facility Services reports the committee reviewed and approved two change orders relative to the emergency department reception and triage project. The budget and timing are on track. The pediatric phase of the EmPATH project is coming along with drywall installation being completed this weekend. The construction documents for the EmPATH unit itself, are still being worked on and should be received soon.

Joe Wright presents to the board for their consideration and approval, the Phase 3 budget for the EmPATH FF&E (furniture, fixtures, and equipment) along with the design costs owed to the architect, Cushing Terrell. The FF&E presented totals \$2.7 million and the design costs are \$789,866, which will complete the EmPATH project. In the \$2.7 million, \$1.5 million is software. Although this would bring the total board approved amount to \$18.4 million, we expect the actual total to come in around \$17.5 million, after 100% construction documents are provided. Jen Shassetz on behalf of the building committee motions to approve the Phase 3 EmPATH FF&E totaling \$2.7M and the design costs in the amount of \$789,866 for a total spend of \$3,489,866. Tobie Alsup seconded the motion. Motion carries.

Rob Forister also noted that Varian, the company we purchased and installed the LINAC, complimented the organization and team on the replacement process. This project went so smoothly and was successfully installed in the time frame outlined due to the great team in place of Megan Ripley, Tommie Ritterbusch, and Jordan Lentz.

OTHER BUSINESS

Mike McCafferty notes that communication went out last week, announcing that Dr. Sierra Gross is the new Chief Medical Officer. Dr. Gross will oversee quality, patient experience and medical staff development. Dr. Gross is a problem solver, a leader, is engaged with staff, and very smart. She has been with the hospital since 2017, and will be splitting her time in a continued hospitalist role and the CMO position.

Dr. Gonda is also recognized for his role as Chief of Staff the past four years, as he will be stepping down at the end of the year. Dr. Gonda acknowledges and thanks Amy Ligocki, Medical Staff Manager for her efforts and support of him as chief of staff as well.

EXECUTIVE SESSION

Ron Mischke moved into Executive Session at 4:48 p.m.

General session reconvened at 4:52 p.m. to address medical staff credentialing. Please see above under the Medical Staff Report for action taken.

Jen Shassetz moves to reconvene to Executive Session at 4:53 p.m. to discuss legal and personnel matters. Gene Davis seconded the motion. Motion carries.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 5:25 p.m.

Patty Forister, Recorder

Kevin Kessner, Secretary