



**BOARD OF TRUSTEES
JUNE MEETING MINUTES
Wednesday, June 26, 2024 4:00 P.M.**

MEMBERS PRESENT: Ron Mischke, Kevin Kessner, Jenifer Shassetz, Gene Davis, Shirley Coulter and Richard Garber

MEMBERS ABSENT: Tobie Alsup

OTHERS PRESENT: Mike McCafferty, Dr. Gonda (via phone), Joe Wright, Rob Forister, Dr. Sierra Gross, Dr. Luke Goddard, Liz Dearcorn, Jasmine Slater, Tonya Carlson, Payton Gambill, Ann Aksamit, Sharon Krueger, Ashley Phipps, Bryan Opitz, Megan Ripley, Kristen Czaban, Tommi Ritterbusch, Brendon Kerns, Cortni Castellow, Amy Ligocki, Dr. Bill Doughty, Grace Stump, Jeana Kjos, Ada Kirven, Sean Bonnet, Brady Shoemaker, Jennifer Gaona, Jenny Teel, Weston Pope with the Sheridan Press, and Kevin Koile with Sheridan Media.

CALL MEETING TO ORDER

Ron Mischke, Chairman called the meeting to order at 4:00 p.m.

PUBLIC COMMENTS, INTRODUCTIONS

Weston Pope is introduced as the new reporter with the Sheridan Press. Weston is a new graduate from the University of Wyoming and has been hired as the public safety reporter for the Press.

Also introduced is Cortni Castellow, who is a paralegal working with Tom Klepperich and Brendon Kerns. Cortni has been a paralegal for 15 years and worked alongside Brendon in private practice, now assisting Brendon once again in his duties with the hospital.

A warm welcome is extended to both.

APPROVAL OF AGENDA AND MINUTES

Gene Davis moved to approve the agenda as presented. Kevin Kessner seconded the motion. Motion carried.

Richard Garber moved to approve the minutes as presented of the May board meeting held on May 22, 2024. Shirley Coulter seconded the motion. Motion carried.

QUALITY COMMITTEE REPORT

Kevin Kessner, Quality Committee Chair asks Tommi Ritterbusch, Director of Continuous Improvement for a recap of the meeting. Tommi reports that the committee reviewed the Quality Plan and MRI Safety Plan; both plans were approved for 2024-2025. The committee has reviewed data of door to balloon where SMH is exceeding national benchmarks, blood culture contamination, medical record delinquency, code blue/rapid response, blood audits/transfusions, staffing issues and nursing fatigue, restraints/seclusions, workplace violence, tracer audits, and safety events. There are no concerns noted or negative trends to address with the data reviewed.

PATIENT EXPERIENCE REPORT

Jen Shassetz, committee chair reports that the patient experience council reviewed work done from case management on post-discharge follow-up calls and how they relate to care transitions in the HCAHPS survey. Pharmacy reported on the medications and how HCAHPS scores have improved since the addition of bedside care of the pharmacist with specific intervention of including medication side effects with a visual tool. Environmental Services explained cleanliness metrics and interventions from the EVS team. The goal is to improve cleanliness rates from 75% to 85% and will be implementing a new EVS coordinator position. The quietness scores continue to be a 3-Star rating, which we hope to improve with the Quietness Kit for our patients including the *Growing for*

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You campaign information, explaining construction sounds as we improve our facility. There is work to be done with nursing and physicians around bundling of care plans so there are fewer interruptions/traffic flow in and out of the patient rooms.

MEDICAL STAFF REPORT

Dr. Gonda, on behalf of the Medical Executive Committee and Credentials Committee recommends the following Medical Staff Initial Appointments and Medical Staff Renewals for consideration and approval.

MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Reshma Gokaldas, MD	Consulting/Telemedicine -No admit w/o active physician cosign	Neurology		Blue Skye Neurology
Abigail Turnbough, DO	Active Staff-May admit	Rheumatology		SMH Rheumatology

MEDICAL STAFF RENEWALS (ACTION)

Name	Category	Specialty	Renewal Date	Affiliated Organization
Scott Bateman, MD	Active Staff w Priv May Admit	ENT Surgery	6/28/2024	Sheridan Ear, Nose, and Throat
Michael Brennan, MD	Active Staff w Priv May Admit	Cardiology	6/28/24	SMH Heart Center
Rebecca Franklund, MD	Active Staff w Priv May Admit	OBGYN	6/26/24	Women's Clinic
Luke Goddard, MD	Active Staff w Priv May Not Admit	Emergency	6/26/24	Emergency Department
Christopher Goulet, MD	Active Staff w Priv May Admit	Radiology/ Radiation Oncology	5/25/24 Temp Priv 5/25-6/26	Billings Clinic SMH-Welch Cancer Center

Kristen Schaefer, MD	Active Staff w Priv May Not Admit	Anesthesia	6/26/24	Big Horn Anesthesia
Barry Mangus, MD	Active Staff w Priv May Admit	Surgery	6/27/24	Big Horn Surgical
Thomas Mayer, MD	Active Staff w Priv May Admit	Neurology	7/7/24	Sheridan Neurology
Brian Menkhaus, MD	Active Staff w Priv May Not Admit	Pathology	6/29/24	Sheridan Pathology
Derek Redinger, DO	Active Staff w Priv May Admit	Medicine	6/22/24; Temp Priv 6/22-6/26	Internal Medicine
Amber Robbins, MD	Consulting-No admit w/o active physician cosign	Dermatology	7/1/24	Robbins Dermatology
William Taylor, MD	Active Staff w Priv May Not Admit	Radiology	6/26/24	SMH Radiology

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Kevin Kessner moves to approve the medical staff initial appointments as presented. Gene Davis seconded the motion. Motion carries. Richard Garber moved to approve the medical staff renewals as presented. Gene Davis seconded the motion. Motion carries.

ADMINISTRATION REPORT

Board Officer Nominations for 2024-2025 – Shirley Coulter reports that the nominating committee met and recommends that the slate of officers remain the same with Ron Mischke as Chairman, Jenifer Shassetz as Vice Chair, Gene Davis as Treasurer, and Kevin Kessner as Secretary. Gene Davis moved to approve the slate of officers as presented. Jen Shassetz seconded the motion. Motion carries.

Recruitment Update – SMH continues to grow our physician base and support staff to meet community needs. Mike reports that we have signed a psychiatrist to a five year contract, as we build the clinical infrastructure on behavioral health. Dr. Kinney is completing his residency soon and will join SMH in October 2024. Dr. Kinney's wife is a physical therapist.

Behavioral Health Update – Great work continues as we get the EmPATH and Crisis Stabilization Unit built. This three phase project is progressing as the pharmacy relocation is nearing completion. The behavioral health design was developed and can go to the construction document phase. Joe Wright, Brittany Goodvin, Rob Forister, and Jordan Lentz have done great work on this project. There will be a nice process and flow to receive patients with a new front door for a mental health urgent care needs, crisis stabilization and inpatient beds. Estimated completion of the project will be the end of 2026. Mike will have a contract to recommend to the board, potentially in September, as it needs to be submitted to the SLIB with an October 2024 deadline.

Outpatient Imaging – The expanded hours provides better access for our patients and faster results to providers. Joe Wright, Bryan Opitz, Stephanie Williams, and Chris Bilyeu are working on better communications and improving flow. There are a lot of moving parts in expanding the imaging footprint and access points for our patients. Bryan indicated that there is great collaboration with the teams to get our patients in. There is more work to be done but we are headed in the right direction.

Surgical Services – Design plans have been submitted and construction documents are being worked on. Project will go out to bid once construction documents received. Will make a recommendation to the board this fall with construction to begin in 2025.

Green House Living Update - Tonya Carlson, Executive Director of Green House Living provides an update to the board relevant to onboarding current Green House staff as SMH employees, and extends her thanks to Human Resources for doing a great job with the onboarding process. Green House is handing off the facilities to Rob Forister, SMH Director of Facility Services to take care of project management and maintenance on campus. Dawn Morgan, Director of Nursing at Green House has done great work on schedules and putting some stability in place, and Dawn and Tonya have provided structure and pathways for communication. Next big item to address is Information Systems and the computer network with Brady Shoemaker, SMH IS Manager on track to accomplish this task.

SMH stakeholders are meeting weekly with Tonya to address work that needs to be done at the Green House. There are currently 30 elders/occupied beds (10 elders in each cottage). There is work to be done to some of the rooms, and the admitting process. There is ability to take up to 48 residents, but there is storage issues at the moment.

Same Day Care Clinic – Mike reports that we would like to put a clinic on the south end of Sheridan, providing

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same day care, outpatient imaging and lab services. This provides for another access point for services in a convenient location. There is no name picked for this location yet, as we want to be thoughtful in what it is called. This will be a two phase approach, as construction work needs to be done to the leased space. There are no firm numbers yet to present for fixtures and equipment, and there may be a special meeting called next week for the board to address those items and give approval.

Pediatric Phase of EmPATH Project – This is phase two of the EmPATH project. A bid has been received from O'Dell Construction - \$3.6M, with an additional amount of \$200K for an interior outdoor common area to be addressed at the same time. Mike recommends that we look to another funding source to reimburse the cost of the common area project. Total project cost estimate is \$3.8M.

Jen Shassetz made a motion to proceed with the construction / renovation with a cost of \$297K of the building at 1470 Sugarland Drive in preparation of opening a same day clinic. Shirley Coulter seconded the motion. Motion carries.

Jen Shassetz made a motion to proceed with the pediatric phase of the EmPATH project at a cost of \$3.8M. Gene Davis seconded the motion. Motion carries.

Ron Mischke states that Mike was listed in the top 100 CEO's in the nation, and 1 of 3 in the state of Wyoming. Ron would like to congratulate Mike on his hard work and the recognition.

FINANCE

Gene Davis, Finance Chair reports that SMH is still feeling the effects of the cyber-attack on Change Healthcare. Since then SMH staff have remitted 1400 invoices by hand and we are back up to 56 days of cash on hand. He extends his thanks to the finance staff for all of their work. May results showed 29% commercial payers, 68% fixed payers like Medicare/Medicaid and 3% of self-pay. SMH had \$1.7M in bad debt and medical assistance. The year to date margin is the highest it has been in seven years with a 3.5% return from operations, finishing the year with a 2% return. The FY2025 budget was reviewed and approved on Monday, with the board approving the capital budget of \$2.65M and discretionary Capital of \$350K.

FOUNDATION REPORT

Ada Kirven reports that the Foundation has had a great month. The golf tournament at the Powder Horn was well attended and all of the sponsors were there. The funds will be going to the behavioral health project. The Foundation's annual meeting will be on Tuesday, July 23. They will recognize the scholarship recipients at the meeting and the hospital board is welcome to attend. The TR Shelby match should be met by the end of July.

BUILDING COMMITTEE REPORT

Rob Forister gave a brief update on projects such as Supply Chain, which is complete and the department is moved into their new space. Pharmacy is substantially complete. The hood testing is complete and passed inspection. The project is currently waiting on flooring, and then will be submitted to the Board of Pharmacy and State Board of Health for inspection and approval. The two projects were at or under budget and on time, thanks to Jordan Lentz and his work with the contractors. Rob credits having the success of the projects come in on time and on budget to Jordan and his project management skills.

Rob asked the board to clarify the exact construction budget number and amend the previous motion for the pediatric phase of the EmPATH project. Jenifer Shassetz made a motion to approve the construction budget total to \$3,863,087 as presented. Richard Garber seconded the motion. Motion carries.

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OTHER BUSINESS

None

EXECUTIVE SESSION

Ron Mischke adjourns the meeting at 4:35 p.m. to go into Executive Session.

General session reconvened at 4:36 p.m. to address medical staff credentialing. Please see above under the Medical Staff Report for action taken.

Ron Mischke moves back into Executive Session to discuss legal matters.

General session reconvened at 5:03 p.m. with no action to be taken.

ADJOURNMENT

With no further matters to come before the board, the meeting adjourned at 5:03 p.m.

Patty Forister, Recorder

Kevin Kessner, Secretary