



**BOARD OF TRUSTEES  
MAY MEETING MINUTES  
Wednesday, May 22, 2024 4:00 P.M.**

**MEMBERS PRESENT:** Ron Mischke, Kevin Kessner, Tobie Alsup, Gene Davis, Shirley Coulter and Richard Garber

**MEMBERS ABSENT:** Jenifer Shassetz

**OTHERS PRESENT:** Mike McCafferty, Dr. Gonda, Joe Wright, Cody Sinclair, Cathy Bealer, Nathan Stutte, Rob Forister, Dr. Sierra Gross, Tom Ringley (County Commissioner) Liz Dearcorn, Jasmine Slater, Korissa Duff, Tonya Carlson, Dawn Morgan, Payton Gambill, Ann Aksamit, Sharon Krueger, Ashley Phipps, Jody Hecker, Brent Maurhoff, Bryan Opitz, Megan Ripley, Erin Oetken, Kristen Czaban, Tommi Ritterbusch, Brendon Kerns, Amy Ligoeki, Sean Bonnet, Jennifer Rasp Vaughn, Kelly Lieb, Brady Shoemaker, Jennifer Gaona, Chris Bilyeu, Nicole Trott, Tyler Crossley, and Kevin Koile with Sheridan Media.

**CALL MEETING TO ORDER**

Ron Mischke, Chairman called the meeting to order at 4:00 p.m.

**PUBLIC COMMENTS, INTRODUCTIONS**

None.

**APPROVAL OF AGENDA AND MINUTES**

Richard Garber moved to approve the agenda as presented. Kevin Kessner seconded the motion. Motion carried.

Kevin Kessner moved to approve the minutes as presented of the April board meeting held on April 24, 2024. Tobie Alsup seconded the motion. Motion carried.

Gene Davis moved to approve the minutes of the special board meeting held on May 6, 2024. Shirley Coulter seconded the motion. Motion carried.

**QUALITY COMMITTEE REPORT**

Kevin Kessner, Quality Committee Chair asks Tommi Ritterbusch, Director of Continuous Improvement for a recap of the meeting. Tommi Ritterbusch indicates that the committee reviewed organ procurement rates, medication errors, adverse drug reactions, patient care contract services, visitor falls, inpatient falls, core measures for electronic clinical quality measures, sepsis, healthcare acquired infections, multi drug resistant organisms, hand hygiene, readmission rates, and safety event reporting in which goals were met. There are no trends to report or major concerns to address.

**PATIENT EXPERIENCE REPORT**

Kelly Lieb states that the team reviewed HCAHPS and inpatient work being done. Nurse leaders are rounding and improvements being made. As a result, the benchmark will be moved to 90%. There is a correlation between care transitions and hospital readmissions. There is an overlap in the HCAHP scores and quality. Nurse calls are responded to within 35 seconds, well below the national average of one minute or longer. Will educate the patient on what the response time looks like nationally. ICU will begin their value stream this summer. Ron Mischke thanks everyone for being so involved in the patient experience initiatives.

**MEDICAL STAFF REPORT**

Dr. Gonda, on behalf of the Medical Executive Committee and Credentials Committee recommends the following Medical Staff Initial Appointments and Medical Staff Renewals for consideration and approval.

May Board Meeting  
Board of Trustee Meeting Minutes  
May 22, 2024

**MEDICAL STAFF INITIAL APPOINTMENTS (ACTION)**

Name	Category	Specialty	Renewal Date	Affiliated Organization
Tyler Slyngstad, MD	Active Staff w Priv May Admit	Cardiology		SLC Health (Billings)
Quang Vu, MD	Consulting -No Admit w/o Active Physician cosign	Neurology		Blue Sky

**MEDICAL STAFF RENEWALS (ACTION)**

Name	Category	Specialty	Renewal Date	Affiliated Organization
Rebecca Krzyminski, DO	Active Staff w Priv May Admit	OBGYN	5/25/2024	SMH Women's Clinic
Jacob Lieb, MD	Active Staff w Priv May Not Admit	Emergency Medicine	5/26/2024	SMH Emergency Department
David Nickerson, MD	Active Staff w Priv May Not Admit	Urgent Care	6/26/2024	SMH Urgent Care
Michael Pettersen, MD	Teleradiology/Delegated (No Membership)	Pediatric Cardiology	6/22/2024	Rocky Mountain Pediatric Cardiology

Robert Pueringer, MD	Consulting -No Admit w/o Active Physician cosign	Pulmonary Disease	6/22/2024	Billings Clinic Pulmonary
Erica Rinker, MD	Active Staff w Priv May Not Admit	Family Medicine	5/25/2024	SMH Primary Care
Elisabeth Scalva, MD	Active Staff w Priv May Admit	OBGYN	6/24/2024	SMH Women's Clinic
Mary Widener, PA-C	Locums (Privileges Only - No Membership)	Emergency Medicine		SMH Emergency Department
Jaret Kuo, MD	Teleradiology/Delegated (No Membership)	Radiology	5/27/2024	Real Radiology
Michael Gordon, MD	Consulting -No Admit w/o Active Physician cosign	OBGYN/Pediatrics	5/25/2024	St. Vincent's

Kevin Kessner moves to approve the medical staff initial appointments and medical staff renewals as presented. Gene Davis seconded the motion. Motion carries.

**ADMINISTRATION REPORT**

Mike states that the Chamber of Commerce hosted the Ignite Conference and Cody Sinclair, Kristen Czaban, and Brittany Goodvin were all presenters and did an outstanding job in representing the hospital. All are incredible leaders and care about the mission of the hospital.

Nathan Stutte, Gene Davis and Mike met with the County Commissioners this morning on the FY2025 budget. Nathan did a great job in clearly articulating SMH finances to the commissioners.

May Board Meeting  
Board of Trustee Meeting Minutes  
May 22, 2024

### **Recruitment Update -**

Dr. Kim will be starting in late July and he will be a great addition to not only medical oncology, but to the medical staff as well.

Mike has met potential candidates in OB/GYN, hospitalists and psychiatry lately. The most recent psychiatry candidate accepted our offer of employment. His wife is a physical therapist and SMH made her an offer of employment, which was accepted as well. Dr. Kinney is a solid, outstanding person to join our clinical team in behavioral health.

**Behavioral Health Update** – SMH is coming down to the wire on the design for behavioral health. Mike reminded the board that the front door is more of an urgent care triage and there is opportunity to decide what to do with the remaining space, such as crisis observation. The stabilization unit is where decisions will be made on the disposition of the patient, evaluated over time. The inpatient unit will provide beds and a safe environment for treatment. The next phase is to move pharmacy and start construction for the pediatric unit, which will begin within a couple of months.

**Outpatient Imaging Expansion** – SMH has expanded the hours for outpatient imaging from 7 am to 9 pm M-F, with Saturday options available. There is a lot of work being done on staff retention, recruitment and growth. Strategic planning is being done to improve our positioning and improve flow and access. Looking at outreach in the community that we have not had for a while.

**Surgical Services** – The plan is to have the construction documents done in the fall, giving us the ability to go to bid on pricing, for a potential start on construction in early 2025.

**Green House Living Update** – Mike reminded the board that a special meeting was called in which Mike recommended that the board grant him the authority to proceed with an agreement between Sheridan Memorial Hospital and Green House Living for Sheridan, in which SMH would be the operating manager, working under the existing license until SMH obtains their own.

Mike introduces Tonya Carlson, the Executive Director and Dawn Morgan, Director of Nursing at Green House Living for Sheridan. Tonya and Dawn are hospital employees who have nursing home experience and have taken on these roles to provide the leadership needed at the Green House. Mike states he is honored to have them lead the nursing home and providing the best opportunity for success in this endeavor. Tonya states this is a great opportunity and she has never been more sold on anything as the Green House, and she is honored to be a part of this project. Dawn has been a constant at the nursing home since the agreement was signed, working alongside everyone, providing guidance, coaching staff, and building trust. Dawn states that being on campus has made a difference and that the staff and elders see the support from the hospital. Tonya and Dawn are thanked for their leadership, as the mission of the Green House aligns with Sheridan Memorial Hospital. Tonya and Dawn inspire people to build a culture around the care of the elders. There is work to be done with the State and to bring in elders with other payment sources other than Medicare and Medicaid.

### **FINANCE**

Gene Davis, Finance Chair asks Nathan Stutte, CFO to recap the meeting earlier this week. Nathan reports that Sheridan Memorial Hospital has had a prolonged impact from the cyber-attack. SMH is unable to get remittances from insurers electronically, preventing the posting of payments in a timely manner. We have received 50% of payments, but they are currently unposted. Good news is we can now post to Medicare. The inability to post has impacted our metrics. Volumes increased in surgery, Ortho, ENT and urology. OB/GYN was slower, Primary Care's volume was down, and the emergency department had over 1,000 visits for the month. Even with higher costs affecting our revenue cycle and an increase in supply costs in the surgical area, Nathan expects to finish the

May Board Meeting  
Board of Trustee Meeting Minutes  
May 22, 2024

fiscal year well.

### **FOUNDATION REPORT**

Cody Sinclair states that they will be meeting with a group of potential donors tomorrow. The Foundation appreciates Richard Garber's leadership in getting the community engaged and supporting the campaign relevant to behavioral health and the crisis stabilization unit.

There is a matching gift opportunity with Sheridan resident, TR Shelby in support of the Foundation's fundraising efforts in the amount of \$100,000. This will run through the summer months.

Cody expressed his gratitude to the board for stepping in and supporting the Green House as the community resource that it is. There is artwork on display from the Green House elders, with a reception this Friday, May 24, celebrating the elders and their artwork.

### **BUILDING COMMITTEE REPORT**

Rob Forister gave a brief update on projects such as the pharmacy, which is on schedule and on budget with no concerns. Materials Management had a delay in receipt of some doors, which have now arrived and are installed, so we are back on schedule with no other concerns. The elevator is fixed and all are operational. The emergency department triage project, which is ARPA funded, will begin this summer. The second phase, that is not ARPA funded, will be addressed in late fall when the emergency department is not as busy.

Jordan Lentz, Construction Project Manager was acknowledged for his work on all of the projects and attention to detail. The success of our projects is due to his diligence and work with the contractors for being on time and on budget. Jordan was the key to the success of the TCU and he is a huge asset to the organization.

### **OTHER BUSINESS**

None

### **EXECUTIVE SESSION**

Ron Mischke adjourns the meeting at 4:33 p.m. to go into Executive Session.

General session reconvened at 4:39 p.m. to address medical staff credentialing. Please see above under the Medical Staff Report for action taken.

Ron Mischke moves back into Executive Session to discuss legal matters.

General session reconvened at 5:11 p.m. with no action to be taken.

### **ADJOURNMENT**

With no further matters to come before the board, the meeting adjourned at 5:12 p.m.

Patty Forister, Recorder

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Kevin Kessner, Secretary